**Exhibitor Agreement and Application**

**2019 Texas CME Professional Development Conference**

**Sheraton DFW Airport Hotel, Irving**

**Fee: $400**

**Includes:**

* One 6’ draped display table
* Listing as “exhibitor” in the conference bumper slides and on the conference website
* Exhibit space for all day Thursday and half-day on Friday
* Access to a basic electrical hook-up if needed
* Thursday lunch for one exhibitor representative
* Thursday reception for one exhibitor representative
* Friday breakfast for all exhibitor representatives

**Policies**

* Exhibit space will be limited to table-top displays or equivalent floor space. Displays should be planned with this in mind.
* Exhibitors will be limited to those whose products or services are related to development and implementation of continuing education activities. TMA and TACME reserve the right to screen applicants for compliance with this policy.
* Telephone service, decorating services, and security guard services are NOT provided by TMA and TACME.
* For access to an electrical hook-up, please contact and arrange directly with the hotel.
* Each party agrees to be responsible for their own property and shall hold TMA and TACME harmless for any damages, theft, or personal injury occurring during the meeting.
* In the event of failure or ability of TMA and TACME to provide the space designated, TMA and TACME agree to refund the full exhibit fee.

**Organization/Company Information:**

**Phone:**

**Address:**

**E-mail address:**

**List general product/service your exhibit promote:**

**Names of representatives who will attend:**

**Signature of Authorized Personnel indicating agreement with above policies:**

**TMA Tax ID#:** 74-1078510

**Make Checks Payable to:** Texas Medical Association **or** **call for credit card payment:** 800/880-1300, ext. 1447

**Return Form and Check to:**

Paige Green, CME, TMA, 401 West 15th Street, #100, Austin, TX 78701

**Questions:**

Please contact Paige Green at paige.green@texmed.org or 512-370-1447 for questions related to exhibiting at the conference.